

City of Carson City
Council Meeting Minutes
March 21, 2023
652 Williams Street
Carson City, Michigan 48811

Meeting called to order at 6:00 pm

Meeting opened with the Pledge of Allegiance.

Members present at roll call: Gage, Hauck, Miller, Parmenter, Kapustka, Keiffer, and McCrackin. Members Absent: None

Others in attendance: Pam Hagerman, Mark Crawfis, Nan Hagerman, Nate Plath, Chris Johnston, Mark Brisboe, and Amy Thomas.

Moved by Gage, supported by Parmenter to approve the Agenda as Presented. Motion carried.

Public Comments: None were given

Moved by Keiffer, supported by Gage to approve Consent Agenda as presented. Motion carried.

Moved by Parmenter, supported by Miller to approve the Police Department to receive a Longevity pay of \$500.00 for the 2nd, 3rd, and 4th year of service and \$750.00 for the 5th year of service. To be paid on their anniversary dates. Motion carried with Hauck voting No.

Moved by Parmenter, supported by Keiffer to table all other recommendations from the finance Committee. Motion carries.

Motion by Keiffer supported by, Gage to approve renewing the contract with Hometown Decoration and Display, LLC for three years for the cost of \$2,128.00 per year, and to authorize City Administrator to obtain necessary signatures. Motion carries.

Department reports:

Mark reported the fire department has been very busy. He finished up with the specs for a new fire truck. We be needing to work with Tom Wilson for going out for bids.

Nate reported that the guys have been busy trimming trees, Nate and Dallas are starting their training for water and sewer certifications. Met with Brian from Spicer to review Lift Station specs. Bids should go out either this Wednesday March 23, 2023 or March 24, 2023. With Bid

opening either April 12th or 14th, 2023. Bids will then move forward to the Council for action on April 18th 2023, meeting.

Got an estimate on sludge dredging \$400,000 with \$160,000 of this for the sludge removal from the site. This will be for ponds 1 & 2. Ponds 3 & 4 will need this done in the future. Chad asked if it is cheaper if we do this more frequent? Nate responded yes, and he doesn't know why this has been left go for so long. Our permit allows for us to have a 2-foot sludge depth maximum. Nate reported he will start following this more closely so we don't get to this stage again.

Pam passed out talking points for the stability of Huntington bank. Eric our contact with Huntington increased interest on our general checking account by 1% and our Money Market account from 1% to 2.25% the estimated increase of interest is \$119,000. Kurt asked if maybe we should take 20% out and take to 5 different banks. Neil referred this to Finance Committee.

Public Comments: Neil read an executive order No 1.

EXECUTIVE ORDER NO. 1

Effective today, March 21, 2023, all Department Head positions are salaried positions. These positions include:

- City Manager
- Controller
- Director of Public Works
- Chief of Police

The City Manager and Controller positions are not eligible for overtime or compensatory time accrual. The Director of Public Works position is considered a critical position due to the potential emergencies that can arise after hours. This position is overtime or compensatory time eligible. After hour situations that would warrant overtime or compensatory time accrual would be:

- Snow removal
- Repairs to water/sewer lines
- Issues concerning water pump house
- Issues concerning sewer pond

The Chief of Police position will be eligible for overtime when required to assist with Patrol Officer staffing shortages on a regularly scheduled day off. This overtime must be pre-approved by the Mayor.

In solidarity,

Neil A. Kapustka
Mayor, City of Carson City

Chris Johnston, reported that the combining of the County Clerk and Registered of Deeds will not take place due to the commissioners voting "No" to the combining of offices. He

explained where the revenue is being allotted that the County received from the Marijuana revenue sharing.

Amy Thomas from Central Dispatch, was here to explain her millage proposal for the renewal of the 911 surcharge. All these funds have to be used directly for Central Dispatch operations.

Mark Brisboe, President for Carson Sparrow Hospital. Introduced himself, and offer up the effort to help our city be even better. Transition will begin April 1, 2023 for the switch over to U of M owned.

Lezlie asked where was the last revision of the Handbook and prior to that did the Council vote on it? Pam answered no, that she had made a revision regarding sick time.

Deb asked if we could send agendas for committee meetings, to all the council members, not just the one on the committees?

Motion by Miller, supported by McCrackin to adjourn at 6:44 pm. Motion carried.

Neil Kapustka, Mayor

Nan Hagerman, Comptroller