

City of Carson City
Council Meeting Minutes
February 20, 2024
652 Williams Street
Carson City, Michigan 48811

Meeting called to order at 6:00 pm

Meeting opened with the Pledge of Allegiance.

Members present at roll call: McCrackin, Keiffer, Hauck, Gage, Miller, Parmenter and Kapustka.
Members Absent: None

Others in attendance: Mark Crawfis, Nate Plath, Tom Haradine, Robin & Randy Shepler, John Bradley, Tami Tasker Chris Johnston, Tom Melton, and Nan Hagerman.

Moved by Parmenter, supported by Gage to approve the Agenda as Amended. Motion carried.

Public Comments: None given

Department reports.

Chief Crawfis, responded to 5 calls for the month. Preconstruction meeting on the new fire truck is next month.

Nate Plath, as of right now guys have been working on tree trimming since the weather has been nice. He has been working on budget. Meeting tomorrow with Grand Ledge paving to go over street repairs, for this fiscal year. They have been good with purchasing ahead and been able to give us a good price.

Was able to remove the trees on Division street, had to rent a crane from Freedom Engineering, for \$340.00, and also sold the logs for \$1700.00. Had a meeting with Egle regarding the monitoring at the sewer lagoons. Egle is requiring us to put in 4 more monitoring wells. Then we will revisit it in one year regarding the testing from the monitoring wells.

Nate does have a flag pole that he can replace our current one. Will need to pull it out and see what kind of shape it is in. Maybe the person who is willing to donate they could help with the cost of paying for the base for installation.

John Bradley closing the final Contract for the DWAM project. Then he will start to work on the reliability reports. Gas has been installed at the new lift station. McCracken asked if John if there is funding out there to help with this cost?

Levi Slagter reported that is has been a slow month. Did ask Nate if there is something we could do to paint the side lines to prevent someone from getting hit. Nate said that the county will have to be contacted to get this done.

Moved by Parmenter, supported by McCrackin to approve Minutes of January 16, 2024 as presented. Motion carried.

Motion by Parmenter, supported by Keiffer to approve Minutes of January 24, 2024 as presented.

Motion by Gage, supported by Miller to approve bills as presented. Motion carried.

RESOLUTION #5-2024

CITY OF CARSON CITY

A RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM THE GENERAL FUND TO THE CARSON CITY SEWER FUND

WHEREAS: The City of Carson City is a Michigan Municipal Corporation operating under a charter adopted February 2, 1960, ratified on March 13, 1960, becoming effective April 1, 1960; and

WHEREAS: Pursuant to Chapter 8 of the City Charter Addresses City Finances;

WHEREAS: Chapter 13 of the City Charter addresses Municipal Owned Utilities Carson City; and

WHEREAS: The City Council of the City of Carson City is endowed with the authority to address both City Finances; and

WHEREAS: The City Council has determined that there is a need to install a new lift station at the corner of Walnut Street, and West Street, Carson City, Michigan; and

WHEREAS: The City Council has determined it would be expedient and a savings to the Sewer Fund (590) to borrow the funds needed for the project from the General Fund. Such funds are estimated not to exceed \$2,000,000.00; and

WHEREAS: Prior to this presentation the City Administrator reviewed this matter with our City Auditors and it is deemed appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the City Council Authorizes that up to \$2,000,000.00 maybe borrowed from the General Fund (101) and transferred to the City Sewer Fund (590).

AND BE IT FURTHER RESOLVED: That upon the foregoing transfer of funds the Sewer Fun (590) shall thereafter be responsible for repaying \$250,000 to the General Fund (101) annually for eight years beginning Fiscal year 2025 through 2032. Or until balance is paid in full.

**UPON A VOTE SET FORTH HEREINAFTER
RESOLUTION DECLARED ADOPTED**



Neil A. Kapustka, Mayor
City of Carson City, Michigan

CERTIFICATION

The foregoing is a true and complete copy of a Resolution adopted by the City Council in the City of Carson City, Montcalm County, Michigan at a regular meeting held on the 20th day of February, 2024. Public Notice of the meeting was given pursuant to any in full compliance with the Open Meetings Act, being Acts of 1976, and the Minutes of said meeting were kept and will be or have been made available as required by said Act.

Members Present: Gage, Hauck, Keiffer, McCrackin, Miller, Parmenter, Kapustka

Members Voting "Yes": Gage, Hauck, Keiffer, McCrackin, Miller, Parmenter

Members Voting "No": None

It was moved by Parmenter, and supported by Gage to adopt the Resolution.

The Resolution was declared adopted by the Mayor and has been recorded in the Resolution Book.



Nan Hagerman, City Comptroller
City of Carson City, Michigan

Motion by McCrackin, supported by Gage to have the mayor appoint a committee of 3 to come up with a wage package for the police chief position. Motion carried

Motion by Miller, supported by Hauck to have the Comptroller and Mayor remove Pam Hagerman from all City Accounts. Motion carried

Motion by Gage, supported by McCrackin to appoint Paul McKinley, Tim Marks, Terra Allen, Tami Tasker, Kyle Miller to the Planning Commission for a 1-year term. Motion carried.

Motion by McCracklin, supported by Hauck to appoint the following to the City's Board of Review, Tim Stoudt expiring in 2025, Todd LaVictor expiring in 2026, and Cheryl Miller expiring in 2027. Motion carried.

Motion by Keiff, supported by Parmenter to appoint John Schneider, Colleen Byrnes, Paul McKinley, and Kyle Miller as Council representative to the Zoning Board of Appeals for a one-year term. Motion carried.

Mayor Kapustka stated that he is rescinding the two motion that were made at the January 16, 2024 meeting that was illegal per legal counsel. (The motions being the one to keep separated Personnel committee and Finance, and the one to have the Personnel committee get three quotes regarding time clocks.)

Motion by McCrackin, supported by Keiffer to authorize the Mayor to appoint a committee of 3 to set policy for a pilot program for an interim City Manager. Motion carried.

Public Comments:

Tami Tasker reported that Frontier's days will be May 31, 2024 to June 1, 2024.

Nate Plath read a public comment to the council and citizens in the audience.

Miller stated that it is great to see so many in attendance.

Kapustka reported that he has asked Nan and Joni to get some quotes on time clock systems.

Motion by Miller, supported by Hauck to adjourn at 6:56 Pm. Motion carried.


Neil A. Kapustka, Mayor


Nan Hagerman, Comptroller