

City of Carson City  
Council Meeting Minutes  
May 21, 2024  
652 Williams Street  
Carson City, Michigan 48811

Public Hearing  
2024-2025 Budget

Pre-Approved

Public Hearing was opened at 5:30 pm.

Council in attendance: Lez Hauck, Chad Parmenter, Neil Kapustka, Deb McCrackin, Kyle Miller, Dave Gage.

Others in attendance: John Bradley.

Motion by Gage, supported by Miller to close Public Hearing at 5:57 PM. Motion carried.

Meeting called to order at 6:00 pm

Meeting opened with the Pledge of Allegiance.

Members present at roll call: McCrackin, Keiffer, Hauck, Gage, Miller, Parmenter and Kapustka.  
Members Absent: Keiffer

Others in attendance: Joni Jegla, Mark Crawfis, Nate Plath, Larry Sparkes, Autum Schollaert, John Bradley, Chris Johnston, Sue Riker, Sue Lowe, Tami Tasker, Greg Darling, and Nan Hagerman.

Moved by Parmenter, supported by Miller to approve the Agenda as amended. Motion carried.

Public Comments: None given

Chief Sparkes report it has been a busy couple of weeks. Met up with School Superintendent, went to the Elementary School, had lunch with two different lunch periods at the middle school. Hired two Police officers Jeff Thomas, and Jeff Spitzley, and two reserve officers Jeff Carrow, and Scott Reynolds.

Went to the Chiefs meeting in Stanton. He will be putting a schedule together and will give to all council members.

Attended an active shooter training in Lansing.

Deb mentioned that there has been someone riding motorized bicycles on the path at the parks. Chief Sparkes, will be looking into this and getting it taken care of.

Chief Crawfis, reported he met with the company and has wrapped up the final draft for our new fire truck. Been working with a local turkey farmer that is experiencing the Avian Bird Flu. Fire extinguishers have been all updated for our annual inspection.

DPW Director Plath, did a preliminary start up for the new list station, had a few minor issues. Isabella Corporation will be working with DTE to get this rectified. The issue being there isn't enough gas being supplied to the generated to run under full load.

Been looking at trying to get quotes for better lighting at the parks. Have received one quote so far for the fencing for the new ball fields.

Streets all the street work is done for 2023-2024 budget. Have a few more things for clean up but will be working on it. Just finished up with our spring discharge. NO issues. Hired a part-timer Rich Allbee from Vestaburg. He is working out really well. Also have a Community Service guy.

Splash pad will be ready for June 1<sup>st</sup> 2024 start up.

McCracken asked maybe we should make a sign stating when the splash pad will be open and when it will be closed for the season

Maybe put it on FB. She also mentioned that the Park has some broken equipment.

Moved by McCracken, supported by Parmenter to approve Consent Agenda as presented. Motion carried.

Motion by Gage, supported by Parmenter to appoint Nan Hagerman as the City Street Administrator, and to file the necessary paper with Michigan Department of Transportation. Motion carried.

Motion by Miller, supported by McCracken to adopt Vehicle Policy as presented. Motion carried.

Motion by Gage, supported by McCracken to adopt Surveillance Camera Policy as presented. Motion carried.

Motion by Miller, supported by McCracken to approve the switching of Health Care Insurance from Priority Health to Simply Blue PPO Gold Option 2 as presented and fully fund Employees HSA Account. Motion Carried.

Motion by Gage, supported by Parmenter to approve the June 8<sup>th</sup> 2024 Clean Up Day from 8:00 am to 12:00 pm or until trucks become full. Motion carried.

## RESOLUTION # 05-2024

At a regular meeting of the Carson City Council, held on Tuesday, May 21, 2024 at 6:00 p.m., the following Resolution was offered by Councilperson Gage  
And supported by Councilperson McCracken.

**WHEREAS**, the City of Carson City held a public hearing May 21, 2024 at 5:30 p.m. on the proposed budget for FY 2024 -2025; and

**NOW THEREFORE BE IT RESOLVED**, Council set the 2024-2025 millage rate at 16.8274, the tax rate allowable; and

**BE IT FURTHER RESOLVED, THAT:** The Mayor and the City Comptroller are authorized to sign and file the L-4029; and

**AND BE IT FURTHER RESOLVED**, Council adopt the balanced budget for FY 2024-2025 as presented.

AYES: 5      NAYS: 0      ABSENT: 1

RESOLUTION DECLARED ADOPTED

s// \_\_\_\_\_  
Neil A. Kapustka, Mayor

s// \_\_\_\_\_  
Nan Hagerman, Comptroller

Motion by McCracken, supported by Parmenter that all full-time City employees will receive a 2% increase on July 1, 2024, with the exception for the 2 Full-time Public Works (Dallas O'Green, & Nate Churchill) will be brought up to \$23.00 an hour. All previous pay scales and steps for city employees will be rescinded effective immediately. Motion carried.

Motion by Gage, supported by Parmenter to approve the purchase of 8 Flower Pots for an estimated cost not to exceed \$5000.00 including shipping from Earth Planters. Motion carried

Motion by Gage, supported by Miller to approve closing the following streets during the Frontier Day Festival. 1. Miner Street Between Elm and Maple. 2. Maple Street Between Miner

Street and Mercantile: 3. Sherman Street Between 1<sup>st</sup> to Miner Street: 4. Mercantile Street from Carson Street to American Legion Parking lot. 5. Miner St. from Carson Street to the Retro Bowling Alley parking lot.

Motion by McCracken, supported by Gage to Rescind the pilot program. Motion carried. Parmenter voting No.

Motion by Gage, supported by McCracken to appoint Nan Hagerman as City Manager. Motion carried.

Motion by Gage, supported by Miller, to promote Joni Jegla to City Comptroller. Motion carried.

John from Spicer reported little more on the preliminary startup of the new lift station.

Chris Johnston County Commissioner, reported on the county happenings. The County did Reduce their millage rate by 1 point for the 2024-2025 fiscal year.

Public Comments: Greg Darling asked about the situation at Garfield and Division issue? And the drag strip down Division Street.

Chad gave an update on the Fire Chief 2020 Ford Explorer. Should be able to have it acquired soon.

Neil has instituted a staff meeting that will be held the week before council meetings. In looking for a new Law firm, the school board had an idea for services, he thought would help us. He is going to ask them if they have any recommendations for law firms. He is going to be asking around to local municipalities on who they use as well.

Chad stated that he has had many good comments about having the police Chief presence.

Motion by Miller, supported by Hauck to adjourn at 7:13 pm. Motion carried.