

City of Carson City  
Council Meeting Minutes  
August 20, 2024  
652 Williams Street  
Carson City, Michigan 48811

## Preapproved

Meeting called to order at 6:00 pm.

Meeting opened with the Pledge of Allegiance.

Members present at roll call: Gage, Hauck, Keiffer, McCrackin, Miller, Kapustka, Parmenter  
Members Absent:

Others in attendance: Joni Jegla, Mark Crawfis, Nate Plath, Larry Sparkes, Tom Haradine, and Nan Hagerman, Chris Johnston, Randy Shepler, Robin Shepler, Sue Lowe, Sue Riker, Darlene Barnes

Officer Jeff Thomas entered in at 7:13pm

Moved by Gage , supported by Miller to approve the agenda as amended with deleting item # 7. Motion carried.

Public Comments: None given.

Chief Sparkes – picked up a warrant arrest in Newaygo County Jail, Assisted MSP with a few incidents – identified a suspect in a home invasion, a 2-count warrant was issued for the arson at the park. A total of 16 traffic stops with 2 citations issued. Currently have 4 licensed police officers and 6 reserves. Will be adding 1 additional officer, and another officer has expressed interest in CCPD. He’s in the process of updating policy and procedures, the new vehicle will be getting equipped soon, and we are switching to SRMS for our report writing program. Would like to promote Sgt Thomas to Lieutenant.

Chief Crawfis: Responded to 6 calls last month for a total of 33 calls for the year. Dispatched to couple of accidents, line down, and to the park fire. Chief attended many meetings and parades. Attended the DTE Power Plant tour/Fire Preplan update. Submitted comments on the proposed OSHA Rule change for Emergency Services Rule. Assisted the Carson City Correctional Facility with testing of their hydrants. Engine 1 had its annual service. Found more wrong than first noted. 2 more firefighters added but lost 1 and will be losing 1 more.

DPW Director Plath: The annual hydrant flushing is scheduled for September 9 – 13<sup>th</sup>. The information is posted on the sign, FB and posted on the door, plus the prison is aware of it. Service has been installed at 6409 Mt Hope. 423 Main Fire suppression cap is put in for a 4-inch service. Sold 03 pickup, plow will be put on '14 pickup. Deposit put on chipper. Streets – got a lot of street work completed. Well under budget. Will probably try to get more done. Wants to do an updated Pacer rating map. Parks: Grass looking good. Reseeded light spots to stop washouts. Restored all chips at Fort Frontier and will continue with 2 other parks. Sewer: Generator saved from lift station project, got estimates for cost to install the generator to work at lagoons for a backup source of power. \$9500.00 – \$10000.00 to make it work. If we have a power failure, debris ends up in the ponds. Keiffer asked for the cost of a new generator – Nate said at least another \$30,000.00. Per Neil – tabling this until next month. Aerator in pond 2 – died – was put in 1987. Runs 24/7. Floats are taking on water. Metal is worn through. \$13000.00 to replace. We are required by our permit to have aeration in ponds 1 & 2. It is in our budget. Nate recommends replacing it.

City Administrator Hagerman: Working on a policy manual – using some from Stanton's policy manual. She would like to set a workshop date or committee to work on it. We also need to have a committee for incentives for promotions to have guidelines for each department. Thanks to Dave for taking care of the signs. In September Joni, Nan, Lez, and Deb are going to MML conference. Stanton has reached out and wants to do a planning commission training in a joint effort to share the cost. Our zoning ordinances need to be updated. \$1500.00 for the training. Reached out to a couple legal firms to get proposals to take on a new law firm before January 2025.

Moved by Keiffer, supported by Gage to approve Consent Agenda as presented. Motion carried.

Motion by Miller, supported by Keiffer to change the incentive for water and sewer from \$1.00 total for water/sewer certificate to \$1.00 each and to also keep the pesticide certificate at a \$1.00 plus add retro pay for the two employees that already have water and sewer certificates back to 07/01/24. Motion carried.

Motion by McCrackin, supported by Keiffer to award the Water Tower Painting bid for \$74,400.00 to Fedewa Inc. Motion carried.

Motion by Gage, supported by Hauck to accept Retro Lane's request to close Miner Street between Sherman Street and Main Street on September 7, 2024, for a function they are having. Motion Carried.

Motion by Keiffer, supported by Gage to accept Macqueen bid of \$37,412.12 for the SCBA Air Compressor system for the fire department. Motion carried.

Motion by Gage, supported by McCrackin – to adopt the following resolution:

**RESOLUTION #06-2024**

**CITY OF CARSON CITY**

**A RESOLUTION AUTHORIZING FILING OF A PROPERTY APPLICATION WITH THE MICHIGAN STATE LAND BANK AUTHORITY FOR PROPERTY LOCATED AT 7318 NORTH WILLIAMS STREET, CARSON CITY MICHIGAN PROPERTY IDENTIFICATION NUMBER 59-051-712-005-01.**

**WHEREAS:** The City of Carson City is a Michigan Municipal Corporation operating under a charter adopted February 2, 1960, ratified on March 13, 1960, becoming effective on April 1, 1960; and

**WHEREAS:** Pursuant to Chapter 7 of the City Charter which Addresses the authority for City Council Legislation, specifically under Section 7.6 (b)(5) appropriation of any money; and

**WHEREAS:** The City Council of the City of Carson City is endowed with the authority to address both City Finances and acquisition of property in behalf of the City; and

**WHEREAS,** The City Council, through the City Administrator has received an offer for the State Land Bank Authority for a grant of real estate in Carson City, Michigan described as:

The North Half (N $\frac{1}{2}$ ) of the Southwest Quarter (SW $\frac{1}{4}$ ) of the Northwest Quarter (NW $\frac{1}{4}$ ) **EXCEPT** that part of the Southeast Quarter (SE $\frac{1}{4}$ ) of the Northeast Quarter (NE $\frac{1}{4}$ ) and part of the Southwest Quarter (SW $\frac{1}{4}$ ) of the Northwest Quarter (NW $\frac{1}{4}$ ) Described as commencing at the East Quarter (E $\frac{1}{4}$ ) Corner of Section 12, Township 9 North, Range 5 West; thence North 610.5 feet along the East section line to the point of beginning. Thence North 89° West 105.6 Feet North 214.5 feet; thence South 89° East 172.82 feet to a point on a meander line of Fish Creek; thence South 41° East 209.13 feet along said line; thence North 89° West 206.67 feet to a point on the East Section line; thence South 60.87 feet along the East Section line to the point of beginning. This description includes all land between meander line and water's edge of Fish Creek, Section 12, Township 9 North, Range 5 West, being 19 acres more or less. PIN 59-051-712-005-01. Commonly known and referred to as 7318 Williams Street, Carson City, Michigan 48811; and

**WHEREAS,** The City Council has determined it would be expedient to purchase this property for City Purposes at the cost of \$ 1.00 for Deed, \$100.00 for the Property Application; and \$30.00 to record the Deed;

**WHEREAS**, Prior to this presentation, the City Administrator reviewed this matter with the City Attorney, and it was deemed appropriate;

**AND NOW, THEREFORE, BE IT RESOLVED**, that the City Council Authorizes payment for any requirement to acquire the aforementioned property from the State Land Bank Authority;

**AND BE IT FURTHER RESOLVED**: That the Mayor and City Comptroller are authorized with the authority to execute a Property Application with the State Land Bank Authority.

**UPON A VOTE SET FORTH HEREINAFTER  
THIS RESOLUTION # 06-2014 IS DECLARED AS ADOPTED**

Members Present: Keiffer, Hauck, Miller, Parmenter, Gage, McCrackin

It was moved by Gage and supported by McCrackin to adopt the Resolution.

Members Voting "Yes": 6

Members Voting "No": 0

**CERTIFICATION**

The foregoing is a true and complete copy of a Resolution adopted by the City Council in the City of Carson City, Montcalm County, Michigan at a regular meeting held on the 20<sup>th</sup> day of August 2024. This meeting held in full compliance with the Open Meetings Act, being Acts of 1976, and the Minutes of said meeting were kept and will be or have been made available as required by said Act.

The Resolution having been adopted by the City Council, the Mayor and City Comptroller declare that it has been recorded in the City Resolution Book, with copy to accompany the Property Application.

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Neil A. Kapustka, Mayor  
City of Carson City, Michigan

S// Joni Jegla \_\_\_\_\_

Joni Jegla, City Comptroller  
City of Carson City, Michigan

Motioned by Parmenter supported by McCrackin to accept Superior Fencing bid for ball field fencing for \$68,215.88. Motion carried.

Commissioner Chris Johnston reported on what's happening in the County.

Public Comments: Sue Lowe would love to have a celebration when the ball fields open. Sue also mentioned the fact our Historical Society guys that put up the Christmas trees on Main Street are older and shouldn't be out in the cold like they were, so we may not have Christmas Trees on Main Street next year. Parmenter suggested that we have a council workday to put up the Christmas Trees.

Chief Sparkes introduced Lt Jeff Thomas.

Motion by Miller, supported by Hauck to adjourn at 7:18pm . Motion carried.

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Neil A. Kapustka, Mayor

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Joni Jegla, Comptroller