

City of Carson City
Council Meeting Minutes
October 15, 2024
652 Williams Street
Carson City, Michigan 48811

Meeting called to order at 6:00 pm.

Meeting opened with the Pledge of Allegiance.

Members present at roll call: McCrackin, Hauck Keiffer, Gage, Miller, Parmenter and Kapustka.
Members Absent: None

Others in attendance: Joni Jegla, Mark Crawfis, Nate Plath, Larry Sparkes, Nan Hagerman, Doug Vredeveld, John Hagerman, Sue Riker, Robin Shepler, Randy Shepler, Sue Lowe, Darlene Barnes, Tami Tasker, Amy Tasker, Jim Newman

Moved by Gage, supported by Miller to approve the Agenda as Presented. Motion carried.

Public Comments: None

Department Reports:

Police Chief Sparkes reported 8 complaints taken, 26 traffic stops with 4 citations issued. The new SRMS reporting system is now up and running. The new patrol car is set to go to 180 Designs for the new graphics on October 21st. The Dodge Charger is being prepared to go up for the bidding process. The police department and fire department are teaming up for the Halloween Open House on October 31st during trick or treat hours. LEIN Audit will be completed on October 24th. Chief Sparkes sent all the necessary documentation today. Chief Sparkes, Reserve Sargeant Carrow and Reserve Officer Schollaert read to a pre-school class at Fulton Schools. The police department will be participating in an upcoming training for CPR, Use of Force, Policy and Procedures. He is also making good progress on updating the police department policies and procedures manual.

Fire Chief Crawfis: The Fire department responded to 4 calls for the month of September. Chief Crawfis attended 7 meetings, He helped test the hydrant at 4th and Main st for the new Adult Foster Care Home. The Fire department received the new breathing air compressor and the new air packs. The fresh air line for the breathing compressor has been installed. Chief Crawfis also contacted the local schools and set up dates for Fire Prevention for next week and ordered the required materials. Setting up dates and times for Fire Prevention at the schools. Some equipment repair has been started on Engine 1 and Engine 2. Fire Training was conducted

this month. Another firefighter turned in his equipment as he moved out of the jurisdiction, so this leaves the department at 16 personnel with 4 being probationary. We are looking for more volunteers.

DPW Director Nate Plath: DPW finished the painting on the ball court in Grove Park. The pickleball court has been completed, and there is a temporary net up for the residents to use. We will be keeping it up for a few more weeks. The Water Tower painting project went well and looks great. There were no issues with using the wells while the water tower was down. Ball field fencing is being installed now. Most of the new park lights are installed. We are getting ready for discharge of the sewer; however, we do have until Dec 31 to complete the discharge. The DPW building is getting painted. Nate found a much better quote for the painting. The guys have started picking up leaves. The new Badger water meters have been received and we will start replacing water meters on the Commercial side. DWAM project was due today. CDSMI report for EGLE was being submitted today for the DWAM project by Spicer. We hit all our goals on that.

City Administrator Nan Hagerman: We received the deed from State Land Bank. No trespassing signage was posted for the new property. Regarding the new water meters, either Nan or Autumn may go out with Nate when he installs the new meters to take photos and attach all the necessary meter information into BS&A, which is required for the CDSMI. We have 10 years to get every lead pipe out of the community if we have them. Galvanized pipes are assumed by EGLE to have been hooked at one time to a lead pipe, which will affect our numbers. Nate has not in 23 years seen a lead pipe hooked up. The city will be required to replace all the galvanized pipes.

Moved by Keiffer, supported by Gage to approve Consent Agenda as presented. Motion carried.


Audit Presentation – Douglas Vredevelde of Vredevelde Haefner LLC, presented the 2023 – 2024 audit. Sludge removal completed and came in under budget. Purchases of new equipment for City Hall and the fire department. Replacement of police and public works vehicles. Completed the Sewer Lift Station. The city has budgeted very conservatively.


Jeff Carrow entered in at 6:24pm

Motion by Parmenter, supported by Keiffer to accept and place 2023 – 2024 audit on file as presented. Motion carried.

Public Comments: Public comments were given.

Motion by Miller, supported by McCrackin. to adjourn at 6:40pm. Motion carried.


Neil Kapustka, Mayor


Joni Jegla, Comptroller